

# **ANNUAL GENERAL MEETING AGENDA**

## **The Riverina Environmental Health and Building Professionals Group**

**Temora, 21 October 2009**

Meeting opened 4.15pm.

### **PRESENT**

Neil Smith, Ben Lang, Graham Ritter, Kris Dunstan, Belinda Bushell, David Crick, Dionisio Pantano, Tony Donoghue, Geoff Barker, Brent Livermore, Wayne Chisholm, Chris Imrie, Brian McKeller

### **APOLOGIES**

Paul Mullins, Scot Martin, Trevor Turner, Cassie Vitucci

### **ADOPTION OF PREVIOUS MINUTES**

Minutes of the previous meeting held at Barham on 22 October 2009

**Moved/ Seconded** G Barker/ Ben Lang  
Carried

### **BUSINESS ARISING**

President gave an outline of what the group had accomplished during the previous year with finalisation of the groups naming and incorporation.

How the group committee has begun to chase training opportunities.

It was requested that members notify the new committee of what future training is desired.

### **CORRESPONDENCE**

#### **IN**

1. All correspondence was tabled in bulk as the majority were emails, mainly between the members and the committee
2. Reply to committee from BPB and others

3. Confirmation of incorporation.

## **OUT**

1. BPB – letter in relation to draft proposals
2. Various emails to members and the committee

## **TREASURERS REPORT**

Submitted that \$ 6387.07 in groups account (See attached)

**Election of Office Bearers-** Mr Ian Robertson was the Returning Officer

**President;-** N Smith nominated as president (K Dunstan/ B Livermore)  
No other nominations received, elected by show of hands.

**Secretary;-** Graham Ritter nominated as secretary (K Dunstan/B Lang) No other nominations received, elected by show of hands

**Treasurer;-** S Martin nominated as treasurer (G Ritter/ N Smith) No other nominations received, elected by show of hands.

**Public Officer;-** B Lang nominated as public officer (G Ritter/ K Dunstan) No other nominations received, elected by show of hands.

**Members;-** Chris Imrie, Wayne Chisholm, Cassie Vitucci, Tony Donaghue

## **GENERAL BUSINESS**

General discussion on location of next year's conference, W Chisholm asked if it could be shared with another LGA. Group could see no issues with this proposal.

## **NEXT MEETING**

The 2011 meeting will be held at Berrigan on a Thursday & Friday around September/October at executive discretion (not in school holidays)

Neil Smith gave a vote of thanks for the work in preparing for the conference.

## **CLOSE**

The meeting closed 4.50pm

**THE RIVERINA ENVIRONMENTAL HEALTH &  
BUILDING PROFESSIONALS GROUP INC.**



Date	Details	Income	Expenses	Balance
1/09/2009	<b>OPENING BALANCE</b>			\$ 5,480.15
1/09/2009	Account Fee		-\$ 10.00	\$ 5,470.15
1/10/2009	Account Fee		-\$ 10.00	\$ 5,460.15
2/11/2009	Account Fee		-\$ 10.00	\$ 5,450.15
1/12/2009	Account Fee		-\$ 10.00	\$ 5,440.15
14/12/2009	Wakool Conference Income	\$ 1,701.47		\$ 7,141.62
4/01/2010	Account Fee		-\$ 10.00	\$ 7,131.62
1/02/2010	Account Fee		-\$ 10.00	\$ 7,121.62
1/03/2010	Account Fee		-\$ 10.00	\$ 7,111.62
9/03/2010	NSW Fair Trading - Name Application		-\$ 42.00	\$ 7,069.62
1/04/2010	Account Fee		-\$ 10.00	\$ 7,059.62
	Local Community Insurance - Public Liability			
13/04/2010	Insurance		-\$ 616.42	\$ 6,443.20
1/05/2010	Account Fee		-\$ 10.00	\$ 6,433.20
1/06/2010	Account Fee		-\$ 10.00	\$ 6,423.20
1/06/2010	Website Design & Construction		-\$ 1,490.00	\$ 4,933.20
	NSW Fair Trading - Incorporation of Name /			
1/06/2010	Association		-\$ 109.00	\$ 4,824.20
1/07/2010	Account Fee		-\$ 10.00	\$ 4,814.20
	Lachlan CMA - Gold Sponsorship for			
7/06/2010	Temora Conference	\$ 500.00		\$ 5,314.20
	Gemini Hotel - Networking Drinks (Public			
29/07/2010	Health School @ Griffith)		-\$ 344.50	\$ 4,969.70
	Griffith City Council - Reimburse presenter			
29/07/2010	gifts (Wine)		-\$ 115.63	\$ 4,854.07
2/08/2010	Account Fee		-\$ 10.00	\$ 4,844.07
1/09/2010	Account Fee		-\$ 10.00	\$ 4,834.07
10/09/2010	Fire Safety Course Registrations	\$ 2,400.00		\$ 7,234.07
	Coolamon Shire Council - Reimburse			
10/09/2010	catering (Fire Safety Workshop)		-\$ 150.00	\$ 7,084.07
	Coolamon Motel - Fire Workshop presenter			
10/09/2010	accomodation		-\$ 87.00	\$ 6,997.07
27/07/2010	Food Authority - Conference Sponsorship	\$ 600.00		\$ 7,597.07
1/10/2010	Account Fee		-\$ 10.00	\$ 7,587.07
	Posted Penrith City Council - Colin Wood fees (Fire			
8/10/10	Safety Workshop)		-\$ 1,650.00	\$ 5,937.07
	Banked			
7/10/10	Fire Safety Course Registrations [late]	\$ 450.00		\$ 6,387.07
21/10/2010	<b>PROJECTED BALANCE @ CONFERENCE (22/10/2010)</b>			<b>6,387.07</b>